



Household Inventory Workbook

Instructions: Use this form to make a record of your belongings. Begin by saving a copy of this document on your own computer, using your software's "save as" command to rename the file (for example, "Rcengthouseholdinventory") as you save it. If you'll need to save a second copy (for example, "Rcengthouseholdinventory2"). Then, start entering your own information by clicking on a shaded area and typing. You can type right over any shaded text that's already there.

This form allows you to change or update any information that you enter. You can also use the Tab key to move quickly from one item or column to the next.

After you've completed your inventory, be sure to print two copies—one for your home and another for a secure location outside it.





Household Inventory Locations

In this section, list information about where you keep your household inventory documents and supporting information such as photographs, videos, or CDs.

Home computer user name:

Home computer password:

Electronic file name:

Copy #1 location:

Copy #2 location:

Video or CD location:

Photos location:





Household Inventory Checklist

The following checklist may help you make a complete inventory of each room.

Instructions: Click on the box next to an item to mark it with an X. You can add additional items on the next page.

For Every Room:

- Furniture
- Floor coverings
- Window treatments
- Accessories and lighting fixtures

Living Room:

- Fireplace equipment
- Accessories and fine arts
- Entertainment equipment

Kitchen and Utility:

- Major appliances
- Large equipment
- Portable electric equipment
- Food preparation equipment
- Baking equipment
- Top-of-stove equipment
- Cleaning equipment
- Laundry equipment
- Flatware and glassware
- Supplies

Family Room, Den, or Office:

- Computer
- Entertainment equipment
- Bar and bar accessories
- Desk equipment and accessories
- Recreational equipment

Dining Room:

- Tableware
- Linens
- Dishes and glasses
- Silverware

Hallway and Linen Closet

- Linens
- Extra pillows and quilts

Each Bedroom:

- Linens
- Personal electric appliances
- Jewelry
- Electronic and computer equipment

Each Bathroom:

- Linens and supplies
- Personal electric appliances

Clothing for All Family Members

Other Special Items:

- Books
- Works of art
- Phonograph records, tapes, CDs
- Jewelry
- Antiques
- Collections
- Photographic equipment

Garage, Cellar, Workroom, Auxiliary Buildings





Miscellaneous:

- Baby/children's equipment/furniture
- Health care equipment
- Exercise equipment
- Luggage
- Office equipment
- Recreational, hobby, leisure equipment
- Sewing equipment and supplies
- Outdoor/patio equipment/furniture
- Lawn/garden equipment
- Workshop equipment
- Heating/cooling equipment
- Musical instruments
- Play equipment
- Guns, hunting and fishing equipment
- Water treatment equipment
- Camping and boating equipment

Anything Else:

- Sample: Antiques** _____
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